



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	VIDYAA VIKAS COLLEGE OF EDUCATION
• Name of the Head of the institution	DR. DEENESHKUMAR R
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Alternate phone No.	04288281996
• Mobile No:	9442215999
• Registered e-mail ID (Principal)	vvcedn@gmail.com
• Alternate Email ID	vvcednexams@gmail.com
• Address	VARAHOORAMPATTY, KOOTTAPPALLI POST.
• City/Town	TIRUCHENGODE
• State/UT	Tamil Nadu
• Pin Code	637214
2.Institutional status	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing
• Name of the Affiliating University	TAMILNADU TEACHERS EDUCATION UNIVERSITY
• Name of the IQAC Co-ordinator/Director	DR. THENMOZHI S
• Phone No.	9442262999
• Alternate phone No.(IQAC)	
• Mobile (IQAC)	
• IQAC e-mail address	vviqac@gmail..com
• Alternate e-mail address (IQAC)	
3.Website address	https://vveducollege.org/aqar.php
• Web-link of the AQAR: (Previous Academic Year)	
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	
5.Accreditation Details	

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.92	2011	16/09/2011	15/09/2016
Cycle 2	B	2.75	2014	21/02/2014	20/02/2019

6.Date of Establishment of IQAC	22/02/2014
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7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	Nil	0

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File	
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9.No. of IQAC meetings held during the year

1

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?

Yes

<ul style="list-style-type: none"> (Please upload, minutes of meetings and action taken report) 	View File	
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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC Prepared and Uploaded College Calendar

IQAC Prepared and Uploaded College Data to the Management Information System (MIS) portal of AISHE, MHRD, Govt. of India

IQAC took steps to revamp the college website	
IQAC took steps to publish Students Magazine	
IQAC Organised the programme viz. National Seminar, Special Lecture Programme and Webinar	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).	
Plan of Action	Achievements/Outcomes
Bridge Course for I year B.Ed. Students	To given the introduction of the skill about the teaching and learning methods for new comers
Communication / Soft Skill in English for B.Ed. Students	To develop the language skill in English for all students
National Level Webinar	It is helpful to the students for facing the interview and at their work place
National Level Webinar	It is helpful to the students to know about the using of technical tools in teaching
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	12/02/2022
Extended Profile	
2. Student	
2.1	500

Number of students on roll during the year						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>		File Description	Documents	Data Template	View File	
File Description	Documents					
Data Template	View File					
2.2	Number of seats sanctioned during the year	250				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>		File Description	Documents	Data Template	View File	
File Description	Documents					
Data Template	View File					
2.3	Number of seats earmarked for reserved categories as per GOI/State Government during the year:	0				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>		File Description	Documents	Data Template	View File	
File Description	Documents					
Data Template	View File					
2.4	Number of outgoing / final year students during the year:	250				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>		File Description	Documents	Data Template	View File	
File Description	Documents					
Data Template	View File					
2.5	Number of graduating students during the year	241				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>		File Description	Documents	Data Template	View File	
File Description	Documents					
Data Template	View File					
2.6	Number of students enrolled during the year	250				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>		File Description	Documents	Data Template	View File	
File Description	Documents					
Data Template	View File					
4.Institution						
4.1	Total expenditure, excluding salary, during the year (INR in	42.37				

Lakhs):	
4.2	70
Total number of computers on campus for academic purposes	
5. Teacher	
5.1	34
Number of full-time teachers during the year:	
File Description	Documents
Data Template	View File
Data Template	No File Uploaded
5.2	34
Number of sanctioned posts for the year:	
Part B	
CURRICULAR ASPECTS	
1.1 - Curriculum Planning	
1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words	
<p>To achieve excellence in teacher education to impart latest knowledge to teacher education to the students. To impart education to the disadvantaged children living in nearby areas. To provide equal opportunities of learning to all. To create awareness and understanding among students and teachers regarding social needs of the community as well as of the country and prepare them form fulfilling such needs. To make the students aware of ecological balance in the nature. To impart quality and value based education. To enable the students to gain fruitful employment. The institute plays vital role in curricular development process and sends its suggestions to the university for modifications and upgradation of syllabus of B.Ed. and M.Ed. courses from time to time. For this purpose, the principal of the institute holds a series of meeting with the faculty members, seek their suggestions and sends the suggestions to the university for curricular development and its revision. The objectives of the institute are transalted into the academic programmes, academic acitivities of the institute by using innovative ideas of the faculty members. As inclusion of ICT and</p>	

environmental education are the growing demands of the globe in general and our nation in particular so both these are the thrust areas of the institute. The students are motivated to give their emphasis on research in these areas. The teachers of this institute are also actively engaged in research work.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	View File
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	View File
Any other relevant information	View File

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni

C. Any 3 of the above

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	View File
Any other relevant information	View File

<p>1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers</p>	<p>A. All of the Above</p>
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File Description	Documents
Data as per Data Template	View File
URL to the page on website where the PLOs and CLOs are listed	NIL
Prospectus for the academic year	View File
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	View File

<p>1.2 - Academic Flexibility</p>
<p>1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available</p>
<p>1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year</p>
<p>8</p>

File Description	Documents
Data as per Data Template	View File
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	http://vveducollege.org/Academic_Activities.php
Any other relevant information	NIL

1.2.2 - Number of value-added courses offered during the year

2

1.2.2.1 - Number of value-added courses offered during the year

2

File Description	Documents
Data as per Data Template	View File
Brochure and Course content along with CLOs of value-added courses	View File
Any other relevant information	View File

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

500

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

500

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	View File
Any other relevant information	View File

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance

Three of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	View File
Document showing teachers' mentoring and assistance to students to avail of self-study courses	View File
Any other relevant information	View File

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

0

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

File Description	Documents
Data as per Data Template	View File
Certificates / evidences for completing the self-study course(s)	View File
List of students enrolled and completed in self study course(s)	View File
Any other relevant information	View File

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

The field of teacher education is recognized here as one whose problems have been well known for a long time. Basic understanding of the teacher education is being taught by the faculty members signifying the value of micro teaching and individual development of the pupil. For that important observations and skill training practice is imparted. Model classes with audio visual classes and language lab are conducted. Final evaluation of the students are done with the performance of the students. Students of 2nd year B.Ed. are sent to various school for teaching practice to acquire the skill and knowledge with experience in the real class rooms.

File Description	Documents
A fundamental or coherent understanding of the field of teacher education	View File
Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization	View File
Capability to extrapolate from what one has learnt and apply acquired competencies	View File
Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.	View File

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

Number of strategies are being done for the development of school system. There are the ways to improve the Indian Education system namely skill bases learning, rural education, gender neutral education, teacher training, infrastructure, subsidizing professional courses, basic computing in rural areas, make sports compulsory. Various boards of school education like government, Matric, CBSC and Anglo-Indian have been illustrated with its syllabus, mechanism and evaluation process. Norms and standards of the above schemes are clearly outlined with illustrations. Evaluation and assessment systems of the various boards of education are dealt with. By the way, how the variations are occurring in the state level and international level.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

Efforts are being by the management to develop understanding of various learning engagements. Its also our aim to make them ready for the professional field of the completing their studies in B.Ed. and M.Ed. courses. The following simple ways to engage and motivate the students were sincerely implemented in our institution. 1. Set clear learning goals, 2. make learning convenient, 3. get creative with course content, 4. reward learners for engagement, 5. create open communication channels, 6. offer real-life reward for successful training and improved performance, 7. use on the job training relatable stimulations.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI

Three of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	View File

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Feedback collected and analysed

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	View File
Action taken report of the institution with seal and signature of the Principal	View File
Any other relevant information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

250

2.1.1.1 - Number of students enrolled during the year

250

File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	View File
Any other relevant information	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

228

2.1.2.1 - Number of students enrolled from the reserved categories during the year

228

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	View File
Final admission list published by the HEI	View File
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	View File
Any other relevant information	View File

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

0

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Students are supported through remedial coaching classes. Advanced learners are provided mentoring from passed out students and alumni to help their job profile and career options and these are transferred to slow learner students time to time. Guest lectures also provided for the overall development of the students. Co-curricular and cultural events are also organized as well as quiz, debates, group discussion and personality development class also organised for the development of the slow learner and advanced learner also. Second year students are providing with mentoring from alumni. These mentors help the students particularly slow learners to develop their personality and learning abilities. Class coordinator is also appointed for every class to take special care to monitor. They guide and help the slow learners to improve their learning approach.

File Description	Documents
Documentary evidence in support of the claim	View File
Documents showing the performance of students at the entry level	View File
Any other relevant information	View File

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs

None of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Relevant documents highlighting the activities to address the student diversities	No File Uploaded
Reports with seal and signature of Principal	No File Uploaded
Photographs with caption and date, if any	No File Uploaded
Any other relevant information	No File Uploaded

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity

One of the above

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	View File
Reports with seal and signature of the Principal	View File
Photographs with caption and date	View File
Any other relevant information	View File

2.2.4 - Student-Mentor ratio for the academic year

1:50

2.2.4.1 - Number of mentors in the Institution

500

File Description	Documents
Data as per Data Template	View File
Relevant documents of mentor-mentee activities with seal and signature of the Principal	View File
Any other relevant information	View File

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

Students learn by doing and by reflecting on the experience. Effective problem solving is one of the key attributes that separate great leaders from average ones. 1: Identify the Problem. 2: Analyze the Problem. 3: Describe the Problem. 4: Look for Root Causes. 5: Develop Alternate Solutions. 6: Implement the Solution. 7: Measure the Results. Teacher today utilize a myriad of student centred learning strategies to equip, prepare and produce students capable of success. In project based learning, students work on longer tasks that culminate in the creation of an original presentation or product. This learning strategy depend on student collaboration, communication, creativity with teacher serving as a facilitator student work and progress. The educational model of content delivery as we know it is changing. Student centered learning strategies provide empowerment opportunities that allow a deep dive into more than just mandated assessments, standards based curriculum.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	View File

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Link to LMS	Nil
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

500

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	View File
Documentary evidence in support of the claim	View File
Landing page of the Gateway to the LMS used	View File
Any other relevant information	View File

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports

Four of the above

File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	View File
Link of resources used	http://vveducollege.org/Extra_Curricular_Activities.php
Any other relevant information	View File

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students. Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity, conduct of self with colleagues and authorities, balancing home and work stress, keeping oneself abreast with recent developments in education and life.

Mentoring supports learning between individuals and groups, significantly reducing knowledge transfer times, and empowers employees in ways that formal education and instruction manuals cannot. It creates a culture where teamwork becomes an important part of the daily life rather than a forced, infrequent task. Taking the patience to acclimatise oneself about the students' background, interests, and learning style. This will allow teacher to create an environment that can be easily directed and assimilated to each individual student. Students are advised to taking steps as follows to manage their stress: Track your stressors. Keep a journal for a week or two to identify which situations create the most stress and how you respond to them. Develop healthy responses. Establish boundaries. Take time to recharge. Learn how to relax. Get some support. Teachers stay Up-to-Date on classroom trends as follows: Attend conferences whenever possible, Stay up to date with news on education-oriented technology and become active in social media groups made for educators.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

<p>2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global</p>	<p>Five/Six of the above</p>
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File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View File
Any other relevant information	View File

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Innovation in education encourages teachers and students to explore, research and use all the tools to uncover something new. It involves a different way of looking at problems and solving them. The thinking process that goes into it will help students develop their creativity and their problem solving skills. Creativity and innovation are fundamental to all disciplines and an essential part of the learning process, forming an important dimension of learning how to learn. They are also fundamental to teachers improving their professional practice and to school development. Learning involves challenging, refining and improving understanding by being made to think hard. Sometimes, to understand new concepts and broaden perspectives, our approaches to thinking need to be creative, imaginative and lateral, as well as linear. In life skills education, students are actively involved in a dynamic teaching and learning process. The methods used to facilitate this active involvement include working in small groups and pairs, brainstorming, role play, games and debates.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)

Seven/Eight of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities with video graphic support wherever possible	View File
Any other relevant information	View File

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement

Ten/All of the above

File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	View File
Attendance sheets of the workshops / activities with seal and signature of the Principal	View File
Documentary evidence in support of each selected activity	View File
Any other relevant information	View File

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback

Two of the above

File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	View File
Any other relevant information	View File

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales

All of the above

File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	View File
Documents showing the different activities for evolving indicated assessment tools	View File
Any other relevant information	View File

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations

All of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	View File
Sample evidence showing the tasks carried out for each of the selected response	View File
Any other relevant information	View File

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event

All of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	View File
Report of the events organized	View File
Photographs with caption and date, wherever possible	View File
Any other relevant information	View File

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study

All of the above

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	View File
Any other relevant information	View File

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

Internship of students is arranged in various private and government aided schools every year. The student teachers Practice Teaching comprises about 60 lessons in optional I & II, which include a. Micro teaching comprising five lessons in each teaching subject. b. Discussion lessons comprising two lessons in each teaching subject c. School-based teaching (20 lessons) followed by Final lessons (two lessons) in each teaching subject. The Final lessons are delivered in the presence of External Examiner appointed by the University. The Practice teaching is thus carried out for more than mandated working days to deliver more than the number of lessons (i.e. 20 in each subject) required by the NCTE & TNTEU. The student teachers involve themselves in all school activities like conducting the

assembly, arranging sports events, school day, Festivals, evaluation, etc. They prepare teaching tools such as models, charts, etc.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

250

File Description	Documents
Data as per Data Template	View File
Data as per Data Template	View File
Plan of teacher engagement in school internship	View File
Any other relevant information	View File

**2.4.10 - Nature of internee engagement during internship consists of Classroom teaching
Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests
Organizing academic and cultural events
Maintaining documents Administrative responsibilities- experience/exposure
Preparation of progress reports**

Nine/All of the above

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	View File
School-wise internship reports showing student engagement in activities claimed	View File
Wherever the documents are in regional language, provide English translated version	View File
Any other relevant information	View File

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

Our college adopts effective monitoring mechanisms during Practice teaching is conducted in various government / aided / private schools. Two lessons per day are delivered during their practice teaching sessions. Teacher educators (preferably subject experts) from the college are detailed to check and approve the lessons plans beforehand. The student-teachers are allowed to deliver the duly approved lesson plans. Teachers of concerned schools also observe the lessons. The school teachers are encouraged to give suggestions for improvement. Teacher educators and school teachers note down remarks on the lesson plan book. Detailed feed back is also provided in the college collectively on subsequent days. Remarks on the notebook, subsequent discussion and observations based on self-reflection are taken into consideration for bringing about improvement. The process of observation and feedback is comprehensive and continuous.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	View File

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools')

All of the above

to be read as “TEIs” for PG programmes)

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	View File
Two filled in sample observation formats for each of the claimed assessors	View File
Any other relevant information	View File

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness

Four of the above

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	View File
Five filled in formats for each of the aspects claimed	View File
Any other relevant information	View File

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

34

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View File
English translation of sanction letter, if it is in regional language	View File
Any other relevant information	View File

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

3

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	View File

2.5.3 - Number of teaching experience of full time teachers for the during the year

34

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

8

File Description	Documents
Copy of the appointment letters of the fulltime teachers	View File
Any other relevant information	View File

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

The teaching community is keeping themselves to pace on this path of change to implement new or modified methods of teaching-learning process to suit the requirements of the day. This is how teachers

developing or updating themselves. This development of teachers can be broadly classified into three areas viz. Personal (Self-Centered); Professional (Student-Centered); and Social. Personal (Self-Centered Development): Teachers are attaining this development in two manners - Formal and Informal. Formal methods include: attending conferences, workshops, webinars, seminars, symposiums with a view to enlightening teachers on latest developments in the field of education, which help them update with latest concepts that are required for professional development. Writing articles/books, material production, publication of research papers, etc also help a lot in this form of development. Attending in-house training sessions are advised, preparing lesson plans and using critical incidents for informal research boost the development. Professional (Student-Centered Development): Teachers, in order to let learners learn in the best possible ways, are to adapting to the changes from time to time. Learners live in a different setup as compared to teachers. This gap are bridged by teachers only when they reach out to the mental level of the learners. Over a period of time there have been tremendous changes in the setup of our education system. Social: Man is a social animal and so is a teacher. His needs do not differ from any other living creature. But since he is entrusted with the job of 'shaping the future of a country' as stated in Kothari Commission, he has to live a life of austerity and limitations.

File Description	Documents
Documentary evidence to support the claim	View File
Any other relevant information	View File

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

Our college sticks to academic schedule which is being given by the TNTEU for Conduction of nonstop internal evaluation system. The academic calendar involves the dates of commencement and completion of the syllabus, time tables of internal exams and so forth It set out the dates of term end examination. The time tables have been arranged and executed in like manner. The teachers define teaching plans as indicated in the academic calendar and guidelines of the TNTEU. Preparatory Exams are conducted every year before university exams. Every teacher conducts regular class tests on the related topic. Principal & Teachers clear doubts of students with advice

about writing correct & appropriate answers. The regular monitoring is done by the college Governing Council. Based on these review meetings some changes in schedules of activities are made when required.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	View File

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually

Five of the above

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	View File
Annual Institutional plan of action for internal evaluation	View File
Details of provisions for improvement and bi-lingual answering	View File
Documentary evidence for remedial support provided	View File
Any other relevant information	View File

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

There is complete transparency in internal assessment. Norms directed by the TNTEU have been adopted in the college.1. At the beginning of the semester, faculty members expose the students to various components in the evaluation process during the semester. 2. Internal assessment test programs are organized according to the university and students are informed in advance. 3. To ensure proper

conduct of formative tests, two observers are allocated in each hall. The course is evaluated by faculty members within 15 days from the exam date. 4. Correct answer sheets are sent by the students for their verification and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the notice board of the department.

Departmental level: Students are constantly evaluated by faculty regarding theory lectures, labs, assignments, unit tests. Midterm marks are assigned based on defined strategies and displayed on the notice board. College Level: The college appoints a senior supervisor for the smooth conduct of college examinations. If the students are facing any problem, they are solved by the principal of the college. The grievances are deliberated during the conduct of theory examinations and forwarded to the University in the examination section if necessary. Redressal of grievances at university level: After forwarding such questions through the college examination section, the questions related to the result, improvement in mark sheet, other certificates issued by the university are handled in the examination section. Students are allowed to apply for reevaluation, by paying the required processing fee to the university.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	View File

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

The academic calendar is prepared by the college according to the guidelines of the TNTEU and according to the university examinations. In the semester system, practical are prescribed in terms of planning of departments, time table, attendance review, midterm tests and science subjects. Assignment work is awarded to students and marks are awarded before the commencement of the final examination. The syllabus is discussed by the staff members of each department. Co-curricular activities are conducted simultaneously from time to time. Similarly, annual celebrations are also held during the end of the academic year. The head of each department monitors the quality of teaching-learning through daily monitoring of teaching-learning activities.

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

PLOs:

On completion of B.Ed. (2 years) / M.Ed. (2 years) Program, student teachers will be able to develop in the following skills:

Content Competency:

- To impart relevant knowledge with respect to foundation and methodology courses,
- To promote mastery over the required content.
- To understand the paradigm shift in conceptualizing disciplinary knowledge in school curriculum,
- To acquire necessary competencies for organizing learning experiences,
- To select and use of appropriate assessment strategies for facilitating learning.
- To analyse the content, text books and syllabus.

Pedagogical Skills:

- To impart teaching skills and strategies to transfer the given content suitably in classroom situations. Teachers learner the material communicates understand their students with their parents and form the guidelines.
- To innovate and experiment classroom practices.
- To improves the quality of teaching and learning.

Professional Ethics:

- To imbibe and uphold qualities of a good teacher ,
- To be just and impartial ,
- To show love and respect to the individuality of the child ,
- To inspire and professionally help the parents for the care and guidance of their wards ,
- To develop professional attitude, to help demonstrate commitment to values such as loyalty, love, service, equality and excellence.

Effective Citizen Ethics:

- To understand different values such as morality , social service and accept responsibility for the society.
- To create leaders in all walks of life and thus be agents of change in the society by breaking the fetters of all social evils for the betterment of the people of our country and for a better world.

Effective Communication:

- It is the ability to convey information to another effectively and efficiently.
- It is to boost confidence and promote abilities to communicate effectively,
- The aim is to plan, teach, organize school related /community based activities and programmes,
- We involve in collaborating with parents and community for the betterment of students.

CLOs:

After the completion of the course the student will be able to:

- Childhood & Adolescence
- Knowledge & Curriculum
- Understanding of Educational Technology
- Language Across the School Curriculum
- Understanding Discipline and Pedagogy: Language, Social Science, Sciences, Mathematics, Commerce,
- Contemporary Education in India
- Techniques, Methods & Approaches of Pedagogy
- Understanding Self, Personality & Yoga
- Inclusive Education
- Value Education
- Health & Physical Education, etc.
- Educational Evaluation
- Guidance & Counseling
- ICT Basics
- Learning, Teaching & Assessment

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	View File
Certified report from the Head of the Institution indicating pass percentage of students program-wise	View File
Any other relevant information	View File

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The most appropriate assessments to improve guidance in student learning are quizzes, tests and writing assignments. Professional values for teachers measure all the characteristics of teaching profession like attitudes, honesty, integrity, loyalty, co-operation and justice. Teachers rely on the results from these assessments because of their direct relationship with classroom teaching goals. To use classroom assessments to improve, however, teachers must change both their approach to assessment and their interpretation of the results. In particular, they need to see their assessment as an integral part of the instruction process and as important in helping students learn.

Despite the importance of assessment in education today, some teachers receive very formal training in assessment design or analysis. When no appropriate assessment is available, teachers construct themselves in a disgusting fashion, with questions and essays similar to those their teachers used to use. They form assessment as assessment instruments, to be used primarily after instructional activities are completed and to provide students with grades.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	View File

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year**244**

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	View File

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

To address the needs of the students, our teachers provide them with a variety of learning opportunities. To know how to prepare themselves for the assessment. Perform to the best of their ability have a greater confidence in the assessment method.

Follow the assessment process:

- Understanding exactly what is expected from them
- Having a clearer understanding of the assessment criteria
- Understanding what they have to do
- Knowing how to prepare themselves for the assessment
- Improving their motivation and
- Preparing the assessment (ensuring they have all relevant equipment available)

File Description	Documents
Documentary evidence in respect to claim	View File
Any other relevant information	View File

2.8 - Student Satisfaction Survey

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

0

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar /

Four of the above

interactive session on research	
File Description	Documents
Data as per Data Template	View File
Institutional Policy document detailing scheme of incentives	View File
Sanction letters of award of incentives	View File
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	View File
Documentary evidence for each of the claims	View File
Any other relevant information	View File
3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports	One of the above
File Description	Documents
Documentary evidences in support of the claims	View File
Details of reports highlighting the claims made by the institution	View File
Reports of innovations tried out and ideas incubated	View File
Copyrights or patents filed	View File
Any other relevant information	View File
3.2 - Research Publications	
3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year	
0	

File Description	Documents
Data as per Data Template	No File Uploaded
First page of the article/journals with seal and signature of the Principal	No File Uploaded
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
• First page of the published book/chapter with seal and signature of the Principal	No File Uploaded
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	No File Uploaded
Any other relevant information	No File Uploaded

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

7

File Description	Documents
Data as per Data Template	View File
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	View File

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

1634

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	View File
Any other relevant information	View File

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

1265

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

1265

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	View File

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Our College is affiliated to TNTEU, Chennai and our NSS activities are controlled by the NSS coordinator of the college. In this college we have NSS & YRC headed by a Program Officer to execute NSS & YRC activities throughout the year and also during the annual camp. They are instrumental in converting students in to the responsible citizens of the country. Through NSS & YRC various programs are organized to spread awareness about health care, cleanliness, energy conservation, environment protection, social equality etc. The NSS adopts one village every year and involves the local community in various activities.

File Description	Documents
Relevant documentary evidence for the claim	View File
Report of each outreach activity signed by the Principal	View File
Any other relevant information	View File

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Appropriate certificates from the awarding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

2

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

2

File Description	Documents
Data as per Data Template	View File
List of teachers/students benefited by linkage – exchange and research	View File
Report of each linkage along with videos/photographs	View File
Any other relevant information	View File

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

1

File Description	Documents
Data as per Data Template	View File
Copies of the MoU's with institution / industry/ corporate houses	View File
Any other relevant information	View File

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

One/Two of the above

File Description	Documents
Data as per Data Template	View File
Report of each activities with seal and signature of the Principal	View File
Any other relevant information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

Laboratory: Well equipped laboratories available in our institution. Students are instructed for utilise the facilities of laboratories and guided by the staff members. Students are advised to handle the materials carefully. All the materials are serviced every year as annual maintenance. Fire extinguishers are installed in all labs and maintained properly. **Library:** Library having more than 8000 volumes of books and 32 titles of national and international journals. And also avail the ebooks and e-journals. Library functioning with fully automated with the barcode system. Modernlib software used in the library. Library functions between 9.00am to 6.00pm in all working days. Students and staff members can borrow the books through the registered ID cards with bar-code. Users can avail the e-resources in digital library. Users can download the free E-resources through American Educational Research Association (AERA) DELNET. Magazines, Newspapers, Back volumes, projects and thesis are also available in the library. Especially the books available for competitive examinations viz. TET, SLET, NET, TNPSC, UPSC, etc. Users can know about the available resources through OPAC system. **Sports Complex:** A systematic procedure is adopted for the purchase and maintenance of sports complex. College teams are practice well to take part in district, zonal level competitions and intercollegiate competitions. Sports events are conducted in the college sports meet annually. Students are motivated to participate in the sports. Indoor and outdoor games facilities available in the campus. **Computers:** Computer lab having more than 50 desktops with advanced processors and high speed network. Students and staff members utilise this facility for browsing the e-books, e-journals and research papers, etc. The basic computer knowledge and practice given to the Students with well qualified computer staff members and technicians. **Classrooms:** Classrooms built with spacious and well versed air circulation. No. of lights and fan facilities arranged in the classrooms. LCD projectors fitting in some of the classrooms for taking the digital classes, paper presentations, etc. Every class room having the notice board for noticed the time table, circular and other important notifications to the students properly.

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	View File

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

5

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	View File
Link to relevant page on the Institutional website	http://vveducollege.org/labs.php
Any other relevant information	View File

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

33.49

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	View File
Any other relevant information	View File

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

Library has automated with "MODERNLIB" software using barcode system. Library having more than 8000 volumes of books and 32 titles

of national and international journals. And also avail the ebooks and e-journals. Library functioning with fully automated with the barcode system. Modernlib software used in the library. Library functions between 9.00am to 6.00pm in all working days. Students and staff members can borrow the books through the registered ID cards with bar-code. Users can avail the e-resources in digital library. Users can download the free E-resources through American Educational Research Association (AERA) DELNET. Magazines, Newspapers, Back volumes, projects and thesis are also available in the library. Especially the books available for competitive examinations viz. TET, SLET, NET, TNPSC, UPSC, etc. Users can know about the available resources through OPAC system.

File Description	Documents
Bill for augmentation of library signed by the Principal	View File
Web-link to library facilities, if available	http://vveducollege.org/libraries.php
Any other relevant information	View File

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

Study materials and question papers has uploaded in the college website. Students can avail this facility through internet from any other places. Remote access of library resources will be given in future.

File Description	Documents
Landing page of the remote access webpage	View File
Details of users and details of visits/downloads	View File
Any other relevant information	View File

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

Three of the above

File Description	Documents
Data as per Data template	View File
Receipts of subscription /membership to e-resources	View File
E-copy of the letter of subscription /member ship in the name of institution	View File
Any other relevant information	View File

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

12.00

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	View File
Any other relevant information	View File

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

Covid

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	View File
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	NIL
Any other relevant information	View File

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College

One of the above

File Description	Documents
Data as per Data Template	View File
Any other relevant information	View File

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

Our College Computer laboratory is working with State-of-the-art facility. Computer lab having more than 50 desktops with advanced processors and high speed network. Students and staff members utilise this facility for browsing the e-books, e-journals and research papers, etc. The basic computer knowledge and practice given to the Students with well qualified computer staff members and technicians. Classrooms: Classrooms built with spacious and well

versed air circulation. No. of lights and fan facilities arranged in the classrooms. LCD projectors fitting in some of the classrooms for taking the digital classes, paper presentations, etc. Every class room having the notice board for noticed the time table, circular and other important notifications to the students properly.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File
Any other relevant information	View File

4.3.2 - Student – Computer ratio during the academic year

1:8

File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	View File
Any other relevant information	View File

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

D. 50 MBPS - 250MBPS

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit

Three of the above

File Description	Documents
Data as per Data Template	View File
Link to videos of the e-content development facilities	http://vveducollege.org/gallery.php#
List the equipment purchased for claimed facilities along with the relevant bills	View File
Link to the e-content developed by the faculty of the institution	Nil
Any other relevant information	View File

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

33.49

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View File
Any other relevant information	View File

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place. Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

Laboratory: Stock Registers of laboratories maintained by the departments concerned. Internal stock verification is done every year by the auditing committee constituted by the principal. Students are instructed to utilize the facilities of laboratories and guided by the staff members. Students are advised to handle the materials carefully. All the materials are serviced every year as annual maintenance. Fire extinguishers are installed in all labs and maintained properly. **Library:** Library functions between 9.00am to 6.00pm in all working days. Students and staff members can borrow the books through the registered ID cards with bar-code. Students can utilize the 2 books for 15 days and can renew 2 times. Staff members

can utilise the 4 books for 90 days and can renew 2 times. Users can avail the e-resources in digital library. All periodicals' subscriptions are renewed yearly. Sports Complex: A systematic procedure is adopted for the purchase and maintenance of sports complex. College teams are practice well to take part in district, zonal level competitions and intercollegiate competitions. Sports events are conducted in the college sports meet annually. Students are motivated to participate in the sports. Indoor and outdoor games facilities available in the campus. Computers: Computer lab having more than 50 desktops with advanced processors and high speed network. All the computer softwares and hardwares are maintained with well qualified computer staff members and technicians. Annual Maintenance also followed in the computer lab for hardware and softwares. Classrooms: Classrooms built with spacious and well versed air circulation. No. of lights and fan facilities arranged in the classrooms. Classrooms are maintained with clean and neatness by the sweepers regularly. Every class room having the notice board for noticed the time table, circular and other important notifications to the students properly.

File Description	Documents
Appropriate link(s) on the institutional website	http://vveducollege.org/labs.php
Any other relevant information	View File

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning

Four of the above

File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View File
Sample feedback sheets from the students participating in each of the initiative	View File
Photographs with date and caption for each initiative	View File
Any other relevant information	View File

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable

Nine or more of the above

File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	View File

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Data as per Data Template for the applicable options	View File
Institutional guidelines for students' grievance redressal	View File
Composition of the student grievance redressal committee including sexual harassment and ragging	View File
Samples of grievance submitted offline	View File
Any other relevant information	No File Uploaded

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)

Four of the above

File Description	Documents
Data as per Data template	View File
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	View File
Report of the Placement Cell	View File
Any other relevant information	View File

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
51	244

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	View File
Appointment letters of 10 percent graduates for each year	View File
Any other relevant information	View File

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

36

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

0

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	No File Uploaded
Any other relevant information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

Vidyaa Vikas College of Education having various student council and doing their activities with healthy involvement. They extend their support during the implementation of other extension activities. Various activities of the student council support for the welfare of the institution. Student council representative represents the views of the student-teacher to the head of the institution. They assist in organising programmes in sports and cultural. Anti Ragging Committee, Discipline Committee, Eco Club, YRC, NCC, NSS are help in maintaining discipline within the campus and they involve themselves in keeping the campus clean and plastic free. Blood Donars Club, Physical and Health Club, YRC, NCC NSS committees conducted the various services to the public through Blood Donation Camp, Eye Camp, Free medical Camp, etc. Physical and Health Club, Psychology Club were organised the International Yoga Day. It helps to strengthen the mental health and enthusiasm of students and teachers. Social Service Club given the awareness to the students about human rights, national unity and duties and right of the voters. Tamil Literary Association, English Literary Association, Mathematics Club, Science Club, ICT Club, Quiz Club, Skill Development Cell were conducted the various workshops, seminars, guest lectures to the students for improving their skills in all technical and nontechnical sources. Students Grievance Redressal Cell guided the students and redressed their grievances immediately. The student council of the college functioning in full-fledged manner under the guidance of the Teacher Educators, Coordinators Representatives of the various cells and clubs.

File Description	Documents
Copy of constitution of student council signed by the Principal	View File
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	View File
Any other relevant information	View File

5.3.2 - Number of sports and cultural events organized at the institution during the year**Covid**

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	View File
Any other relevant information	View File

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

Vidyaa Vikas College of Education started their Alumni Association on 01.01.2013. Alumni Association is the back bone of the every institution. As per this statement our alumni members supporting to our student for their career and other activities. We are very proudly says that many of our alumni are occupied the higher positions in Central State Governments and Private Organisations. The principal of the College is the President of the Alumni Association. Other members include faculty and students.

The alumni's contributions in the growth and development process are given below. * The Alumni helps in establishing Networking with all students. * It helps the college in updating about the placements of pass out students. * It furnishes information about job opportunities in schools * Its feedback has helped in improving the existing curriculum, organizing new activities, etc. * It has given many healthy suggestions for the augmentation of the college. * Helps in publicity

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	View File
Any other relevant information	View File

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support

All of the above

File Description	Documents
Documentary evidence for the selected claim	View File
Income Expenditure statement highlighting the alumni contribution	View File
Report of alumni participation in institutional functioning for the academic year	View File
Any other relevant information.	View File

5.4.3 - Number of meetings of Alumni Association held during the year

1

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	View File

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism

through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

The College has an Alumni Association. The Association has been helping the college in its growth and development process efficiently, by providing positive feedback. The principal of the College is the President of the Alumni Association. Other members include faculty and students.

The alumni's contributions in the growth and development process are given below. * The Alumni helps in establishing Networking with all students. * It helps the college in updating about the placements of pass out students. * It furnishes information about job opportunities in schools * Its feedback has helped in improving the existing curriculum, organizing new activities, etc. * It has given many healthy suggestions for the augmentation of the college. * Helps in publicity

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission. Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

Our Vision

To prepare and develop competent, innovative and farsighted teachers who can meet the requirements of competitive world and contribute to academic excellence.

To provide value-based curriculum and dynamic academic environment for strengthening faith in humanistic, social and moral values as well as in Indian cultural heritage and democracy.

To create facilities for imparting quality education and grow into a centre of excellence in the field of teacher education.

Our Mission

To imbue in our prospective teachers with Dedication, Diligence, sense of Discrimination and Dignity of teaching profession.

For achieving the mission and objectives of the institution, a number of academic as well as co-academic activities are being organized by the college through mutual cooperation and efforts of students and faculty members.

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

Institution practices Decentralisation and participative management. The success of the institution is the result of the combined efforts of all. Principal Level: Principal is the member secretary of the governing body and he is consulting with the professors of different committees takes academic decisions and as well as reforms in the various activities. A stratified student centred system is in practice in our college. To improve the quality of teacher education several plans and policies are constantly executed. The quality initiative reforms in the college are related to the aspirations of the student teachers. Due to the increase in number of students in the B.Ed. and M.Ed. courses. The college superintendent and a university representative is included in the board. The Board of Management meets twice a year to decide over the important strategies of the college to monitor the progress of the college. The college has a Principal and an IQAC Coordinator to shoulder the administrative responsibilities entrusted by the principal. The senior faculty play a pivotal role in the micro level management of the college. The council meets periodically to suggest measures for improving the teaching, learning and evaluation standards. Teacher educators are given due opportunities to be part of the top

administrative and academic bodies. The principal constitutes different committees and teacher representatives. Staff Council: The staff council is a strategic decisionmaking body which comprises of the principal of our college, senior faculty and the Librarian. Important academic decisions are resolved under the leadership of the principal. To continually improve processes of admission, teaching, learning, examination, evaluation, placement, research and extension in order to become an educational friendly institution of academic excellence, the staff council meets every no and then. The above are the two practices of decentralisation of our college.

File Description	Documents
Relevant documents to indicate decentralization and participative management	View File
Any other relevant information	View File

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

Financial Affairs:Our College functioning as self-finance institution. Salaries and other expenditures are directly controlled by the Trust management. Funds collected from the students fee as per norms as a part of a self-generated resource that is spent for the salary. Fee and funds available with the college are directly controlled by the Trust. Audits are periodically conducted to ensure complete transparency. Payments are made through bank accounts. Scholarships and other benefits available to the students are directly credited into their bank accounts.

Academic Affairs:The college offers B.Ed. and M.Ed. courses with the intake of 200 in B.Ed. and 50 in M.Ed.. Admission is taken on the basis of Single Window System through Tamilnadu Teachers Education University. Admission is done as per the guidelines issued by the university from time to time. **Administrative Affairs:**Every employee from top to bottom is part of the college administration. Teaching as well as non-teaching is given additional tasks in addition to their normal duties at the beginning of the session. Deep interest is taken by the employees to complete the assigned tasks. Various committees are formed at the beginning of the session every year to look into the various activities of the college.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	View File
Any other relevant information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The strategy followed by the college is quite specific and action oriented. In order to achieve the goals the Vidya Vikas College of Education has designed specific short term and long term plans. The time-bound strategic plan developed by the college is effectively implemented and supported with appropriate financial allocations. The officers of the college are governed on the principles of participation and transparencies. The college maintains an IQAC. The college maintains an efficient management system to collect, align and integrate information on academic and administrative aspects of the college. The college has good practice of meeting and deciding on issues. The various teacher-in-charges are under the obligation of reporting the matter to the head. It is a well-planned and meticulously observed practice. Particularly, the following activities fall under the preview of the issue in hand: 1. Syllabus Coverage 2. Use of Audio Visual Aids, 3. Students Attendance Record d. Internal Assessment, 4. Laboratory Work, 5.. Use of ICT and Educational Technology. The above aspects are handled by the concerned committees headed by the head of the college. Data collected are then forwarded to Manager. Prospective plan is developed at the beginning of the academic session. Development of programmes works on the collective wisdom of the faculty.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	NIL
Documentary evidence in support of the claim	View File
Any other relevant information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the

institutional bodies in not more than 100 - 200 words.

Organizational structure of the Vidyaa Vikas College of Education is framed. The Principal is the academic and administrative head of the institution. He is assisted by senior most teachers like, Professor in charge and other professors. They all follow rules and regulations as prescribed by UGC/NCTE/TNTEU/State Government for the constituent colleges. Faculty are directly responsible for the academic and curricular development of the students. Staff members have been designated as Criteria in charge, Chairperson or members of various committees. Students are involved as active members of the committee. For the complete functioning of college activities, more than 15 committees are identified. Every committee consists of committee chairperson, staff and student members. They together plan for the activities. The function of every committee in the Institution is well defined. All Chairperson report to Principal and Principal monitors the effective functioning of these bodies. Apart various committees are formed for smooth functioning of various activities of the college viz. 1. NAAC steering committee, 2. Admission committee, 3. Library committee, 4. Building committee, 5. Student placement cell, 6. Student counselling cell, 7. Sports committee, etc.

File Description	Documents
Link to organogram on the institutional website	NIL
Documentary evidence in support of the claim	View File
Any other relevant information	View File

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students

Five/Six of the above

File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	View File
Annual e-governance report	View File
Geo-tagged photographs	View File
Any other relevant information	View File

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

The planning and implementation of all the activities of various bodies and committees is carried out by the members of the respective bodies through a well organized system of planning and evaluation. Minutes of staff meetings are duly recorded for maintenance and transparency of records. Various activities and plans in the college are formulated according to the guidelines of the State Higher Education Department, TNTEU and the vision and mission of the college. It is based on feedback and suggestions in meetings with stakeholders such as college students, teachers, alumni, PTA and IQAC. Efforts are always made to implement and execute all plans and decisions effectively keeping in mind the welfare of the students and the overall development of the institution. Press releases are also issued by the institution to make public any significant achievement. The college also provides important information on the website and notice board. The various bodies and committees present in the college make it a point that the academic calendar is implemented in a timely manner. Decisions taken at various meetings are properly documented and effective steps are taken to implement the decisions at the ground level in reality.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	View File
Any other relevant information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place
Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

Teaching: Employee Provident Fund, Festival Advance, Canteen, Support Funds to attend Seminars, Conferences, Children of the staff members are given priority during admission, faculty members are encouraged to pursue Higher Education and Free Transport.

Non-Teaching: Employee Provident Fund, Festival Advance, Canteen, Children of the staff members are given priority during admission, staff members are encouraged to participate in their professional activities and Free Transport

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	View File
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	View File
Any other relevant information	View File

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

0

File Description	Documents
Data as per Data Template	View File
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

1

File Description	Documents
Data as per Data Template	View File
Brochures / Reports along with Photographs with date and caption	View File
List of participants of each programme	View File
Any other relevant information	View File

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

1

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	View File
Any other relevant information	View File

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff
Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

Our college has mechanisms in place for performance assessment and using the evaluations to improve teaching, research and service of the faculty and other staff. The college analyses and appropriately uses the assessment and evaluation and the annual appraisal outcome of both teaching and non-teaching staff. The college has suggestion box for volunteering suggestions on the performance of the faculty from any stakeholder. Students' feedback is a regular practice and they are free to communicate to the principal and the management. Students are given opportunity to express their views about different academic and cocurricular programmes organized by the college, during the academic session Comprehensive evaluation by students and peers are also incorporated in the assessment. The college procures written feedback from the students at the end of the academic year. The feedback form has columns dealing with the performance of the faculty and other staff. The faculty is required to submit self-appraisal report as well. The relevant committees, Teacher-in-charges, event managers and the principal present their over all assessment. All the suggestions and feedback are analyzed and a report is prepared and placed before the Manager, who decides on the action to be taken by the executives. The analysis report is implemented for the betterment of the faculty and other staff, and with that the total working of the college. Concerned decision-making bodies and committees and functionaries workout the mode of operation and provide necessary resources and issue directives for its implementation. If need be services of some expert are also requisitioned for seeking necessary guidance.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	View File
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View File
Any other relevant information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

The college conducts internal and external financial audits regularly at periodical intervals. The internal audit is being conducted every year on a continuous basis by the internal committee members. The internal committee verified all financial items and systems associated with the finance. The committee submits the findings and suggestions in the form of report at the end of the every financial year to the college. The college conducted external audit of the salary and other related accounts. With regard to internal audit, the audit team which visits every laboratories and library physically verifies the resources and also inspects the records.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	View File
List of audit objections and their compliance with seal and signature of the Principal	View File
Any other relevant information	View File

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

0

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

Budgeting and auditing procedures are regular and standardized. The sources of income of the college are legitimate and known. Financial planning is done to ensure allocation of required funds for all the college activities. The college follows financial regulations based on the approved procedures of financial management. It budgets all items of expenditure which remain transparent. The college is self-financed and does not get any grant for the conduct of the programme. The only sources of revenues are the fee realized from the students as per norms of the NCTE and the affiliating university. The details are reflected in the annual budget of the college.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	View File
Any other relevant information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies. Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words.

College has adopted quality management strategies in academic and administrative aspects. The cell makes assessment of different aspects of the functioning of the college, and monitors

their functioning. It gives suggestions from time to time i.e. from beginning to the end of the course. This cell also examines and addresses the suggestions received through different modes such as verbal, communicated or through Suggestion Box and allied channels. Its major activities include Development and application of quality benchmarks/parameters for the various academic and administrative activities of the College; Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process; Arrangement for feedback responses from students, parents and other stakeholders on quality related institutional processes; Dissemination of information on the various quality parameters; Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles; Documentation of the various programmes/activities of the College, leading to quality improvement; Development and maintenance of Institutional database through MIS for the purpose of maintaining /enhancing the institutional quality; Development of Quality Culture;

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	View File
Any other relevant information	View File

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

The college has IQAC which assess the performance of the programmes approved by it. The quality is reflected in the implementation of the academic programmes and quantum of target achieved. The college takes utmost care in planning and implementation of the academic programmes. To sustain the quality of its academic programmes, the stakeholders' feedback and the previous years' results are the benchmark for further improvement. The college makes all out efforts to ensure adherence to academic calendar with the help of schedule for all activities, Supervises content delivery by faculty, through Principal, Ensures high performance of students in internal examination academic, Monitors attendance of students and also keeps the students informed on quarterly basis. Maintains and ensures stock verification LCD projectors have been installed in various classrooms for a better learning process. Remedial classes are organized as per

the requirement and feedback of the students. To make the library student friendly the institution has taken the measures to digitalize the library. Internet facility is also provided to the students in the library. Evaluating teaching-learning methodology periodically through student feedback.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	View File
Any other relevant information	View File

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

1

File Description	Documents
Data as per Data Template	View File
Report of the work done by IQAC or other quality mechanisms	View File
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	View File
Any other relevant information	View File

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

Three of the above

File Description	Documents
Data as per Data Template	View File
Link to the minutes of the meeting of IQAC	http://vveducollege.org/igac.php
Link to Annual Quality Assurance Reports (AQAR) of IQAC	http://vveducollege.org/agar.php
Consolidated report of Academic Administrative Audit (AAA)	View File
e-Copies of the accreditations and certifications	View File
• Supporting document of participation in NIRF	View File
Feedback analysis report	View File
Any other relevant information	View File

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

College reviews its teaching learning process, operations and learning outcomes. The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The academic calendar is prepared in advance, displayed and circulated at the institute and is strictly adhered to. Admission to B.Ed. & M.Ed. Programs, summer, winter and mid-term holidays, examination schedules and results are announced in the academic calendar. All newly admitted students are compulsorily involved in orientation programs, in which they have philosophy, specificity of education system, teaching learning process, system of continuous assessment, compulsory core curriculum, various cultural activities, discipline and culture of the institution. Students are made aware of timetable, program structure, syllabus of courses before the semester starts. The approach of IQAC has always focused on the process of learner-centered teaching learning and it has formulated policy to evaluate and evaluate it from time to time. Accordingly, the IQAC complies with teaching, learning activities and reviews, and modifies after taking suggestions. To see the learning outcomes, the IQAC periodically reviews the teaching process and suggests

gradual and regular expansion, upgrades and addition of expected materials, equipment, infrastructure and more.

File Description	Documents
Relevant documentary evidence in support of the claim	View File
Any other relevant information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

The college currently uses a generator as an alternative source to meet its power requirements. In the future, the college for alternative sources is poised to formulate a systematic energy policy of energy conservation methods and has considered to work seriously on it. Solar energy using at our institution, it is one of the easy ways to cut down the electricity cost.

File Description	Documents
Institution's energy policy document	View File
Any other relevant information	View File

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

The college has arranged dustbins in every corridor for solid waste management and liquid waste management. A committee of college recommends items to be disposed of solid waste items. The dried leaves are gathered from the campus and dumped in a pit to form a good soil for the plants. E-waste has a different carton.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant	One of the above										
<table border="1"> <thead> <tr> <th data-bbox="86 365 541 421">File Description</th> <th data-bbox="549 365 1471 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 432 541 521">Documentary evidence in support of each selected response</td> <td data-bbox="549 432 1471 521">View File</td> </tr> <tr> <td data-bbox="86 533 541 589">Geo-tagged photographs</td> <td data-bbox="549 533 1471 589">View File</td> </tr> <tr> <td data-bbox="86 600 541 734">Income Expenditure statement highlighting the specific components</td> <td data-bbox="549 600 1471 734">View File</td> </tr> <tr> <td data-bbox="86 745 541 790">Any other relevant information</td> <td data-bbox="549 745 1471 790">View File</td> </tr> </tbody> </table>	File Description	Documents	Documentary evidence in support of each selected response	View File	Geo-tagged photographs	View File	Income Expenditure statement highlighting the specific components	View File	Any other relevant information	View File	
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Geo-tagged photographs	View File										
Income Expenditure statement highlighting the specific components	View File										
Any other relevant information	View File										
7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage	One of the above										
<table border="1"> <thead> <tr> <th data-bbox="86 1070 541 1126">File Description</th> <th data-bbox="549 1070 1471 1126">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1137 541 1272">Income Expenditure statement highlighting the specific components</td> <td data-bbox="549 1137 1471 1272">View File</td> </tr> <tr> <td data-bbox="86 1283 541 1373">Documentary evidence in support of the claim</td> <td data-bbox="549 1283 1471 1373">View File</td> </tr> <tr> <td data-bbox="86 1384 541 1440">Geo-tagged photographs</td> <td data-bbox="549 1384 1471 1440">View File</td> </tr> <tr> <td data-bbox="86 1451 541 1496">Any other relevant information</td> <td data-bbox="549 1451 1471 1496">View File</td> </tr> </tbody> </table>	File Description	Documents	Income Expenditure statement highlighting the specific components	View File	Documentary evidence in support of the claim	View File	Geo-tagged photographs	View File	Any other relevant information	View File	
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Geo-tagged photographs	View File										
Any other relevant information	View File										
<p>7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words</p>											
<p>College is always committed to maintaining a clean college environment sets a good example to students, teachers & other staff members.</p> <p>Cleanliness in Campus: 1. Provide door mats in each class. 2. Keep trash bins in each working station and class. 3. Encourage students and teachers to keep things away immediately after use. 4. Organise cleaning day events like Swachh Bharat. 5. Clean the campus</p>											

facilities frequently. Sanitation:1. Personal hygiene2. Safe drinking water 3. Toilet/human excreta disposal 4. Disposal of waste water5. Solid waste management6. Environmental sanitation

Green Cover:We are endorsing and enforcing measures to make the College a carbon negative campus using thefollowing: Tapping Solar Energy,Rainwater Harvesting,Dustbins on the Premises,Waste control in entire campus,No use of plastic in campus, Use of dust proof chalks in classrooms, Minimum use of Photocopy/Printing.

File Description	Documents
Documents and/or photographs in support of the claim	View File
Any other relevant information	View File

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants

One of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	View File
Snap shots and documents related to exclusive software packages used for paperless office	View File
Income- Expenditure statement highlighting the specific components	View File

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

0

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statement on green initiatives, energy and waste management	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

The college is an affiliated college to TNTEU, Chennai. So don't have any role in this context.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	View File
Details of the Monitoring Committee, Professional ethics programmes, if any	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website)
Describe any two best practices successfully implemented by the institution as per NAAC format

Best practices are those that add to value to human life and support main cause of an institution. It can change the life of whole institution as well as the individual student community. Bridge course and micro-teaching are the two practices to be mentioned. 1. Bridge Course: Goal- To promote language skills with an aim to develop the skills of reasoning, drawing inferences through meaningful activities. Context - Communication skills of student teachers was found to be improved. Practice - every year bridge course has been conducted for the student teachers to identify the gap between graduation and the professional skills. 2. Micro-teaching: Goal- To enable student teachers to learn and assimilate new teaching skills under controlled conditions. Context - teaching skills among student teachers was found to be improved. Skill practice like introduction, stimulus variation, reinforcement, probing questions and blackboard skills was given to the students.

File Description	Documents
Photos related to two best practices of the Institution	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

The college has shown its distinctiveness in handling health issues of its students. Once a student takes admission in the college, the college takes responsibility with him/her. Apart from providing good education and counselling in terms of the students' career and health also becomes a responsibility of the college. A health camp was organised in the college campus for the students and staff members, in which doctors from the hospitals. They guided to the women student teachers was tested regarding anemia, mensuration and hygiene. The blood group and hemoglobin of the students were tested. The Eye Camp also conducted in our campus for checkup the eye for the students and staff members also. All these tests covered major part of their health. They became aware of their problems and reason behind their health issues. A cure was also suggested to them and they were benefitted by it.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	View File
Any other relevant information	View File